

Ryecroft C.E. Middle School



Assistant SENDCo

Required from June 2025

37 hours per week – Term Time plus Training Days
(Grade 8 – Point: 22-27)



A very exciting opportunity has arisen for an inspirational and dynamic Assistant SENDCo to make a significant contribution across Years 5 to 8 at Ryecroft CE Middle School. We are looking for an enthusiastic, ambitious, and caring professional who places pupil success and wellbeing at the heart of what they do. The Assistant SENDCo is responsible for shaping our pupils to be respectful young people who have a strong engagement in their education and personal development and who have high aspirations for themselves and their futures. The Assistant SENDCo will support the operational leadership of the school's SEND provision and work under the leadership of the SENDCo.

This very important role involves working with the schools' SENDCo and wider senior leadership team to support the development of SEND provision and to empower pupils with Special Educational Needs to have full and equal access to educational opportunities within school. **We are seeking an individual with recent experience in a similar role and who can demonstrate strong line management skills.**

The Assistant SENDCo will lead and manage the provision of special educational needs learning support and be responsible for raising standards and ensuring high quality learning, teaching, and behaviour including effective use of resources to support high standards of achievement and progress for all pupils.

Duties include but are not limited to:

- Supporting the SENDCo and SLT to sustain effective SEND whole school teaching through an inclusive curriculum, evaluating the quality of teaching and standards of pupils' achievement, including access to additional support provision.
- To act in an advisory capacity to staff regarding categories of SEN
- Support the SENDCo to ensure a robust process of identification, assessment and provision for all children with Special Educational Needs or Disabilities for the SEND register.
- Conduct the day-to-day line management, deployment and appraisal of the Learning Support Assistants across the school.
- Liaise with parents, write reports for external agencies and engage in SEND Hub meetings
- Undertake the role of HLTA

As a school within Innovate 2 Educate Partnership, we can offer you:

- A supportive, talented and very dedicated staff team.
- The opportunity to learn new skills and develop professionally.

Part of the Innovate 2 Educate Partnership, Ryecroft CE Middle School is an excellent 9-13 years middle school set in the beautiful surroundings and at the heart of the community. The school was deemed overall good at the last Ofsted report in September 2022. We cherish the strong partnerships that exist between pupils, parents/carers, staff and the local community making this a successful, friendly and welcoming school.

Closing date: Monday 17th March 2025–12.00 noon. References will be requested at this stage
Interviews: w/c 24th March 2025 – date tbc

Ashbourne Road, Rocester, Staffordshire, ST14 5PB

Website: www.ryecroft.staffs.sch.uk

Candidates who are shortlisted will be informed by telephone or email, if possible.

If you would like to discuss this position further or arrange to visit the school, please contact our Business Manager, Mrs Tracey Evans on 01889 590394, or alternatively, email at office@rms.i2e.org.uk

An Application Form, Job Description, Person Specification and further information about our school can be found on our website www.ryecroft.staffs.sch.uk

Applications should be submitted with a covering letter by email to: office@rms.i2e.org.uk

CV's alone will not be accepted

The Trust is an equal opportunities employer committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment. This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website: <https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

Please note if you are shortlisted, an online search may be carried out before interview which may identify any incidents or issues that have happened, and are publicly available online, which may indicate that you are unsuitable to work with children and that we might want to explore with you at interview. Our Safeguarding Policy is available on our website, and we encourage applicants to review it before applying

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