



Ryecroft C.E. (C) Middle School

Denstone Road, Rocester, Staffordshire, ST14 5JR
Telephone: 01889 590394 Fax: 01889 591483
Headteacher: Mr S Bardon B.Ed (Hons), NPQH

REMINDER OF SCHOOL CLOSURE PROCEDURES

Getting Information

- You should only take heed of information received through official school sources, i.e. Schoolcomms (school text service), Headteachers Twitter, Staffordshire County Council and School websites. . **Information obtained from sources such as individuals social media and word of mouth should be disregarded.**
- The school only has two telephone lines, if parents are phoning the school to check to see if we are open it inhibits our capability to make urgent phone calls. Therefore we would ask you to make use of the following services:
 - **Receive Emergency Alert text messages and emails via Schoolcomms** – if you do not presently receive school information via text messages and/or emails but would like to do so, please contact Mrs Evans on 01889 590394 or alternatively email her at office@ryecroft.staffs.sch.uk. **Please also ensure that you inform the school should you change your mobile number and / or email address.**
 - **School Web site** www.ryecroft.staffs.sch.uk – Please note that in the event of severe weather conditions we may be unable to inform parents of school closure via the school website.
 - **Staffordshire County Council website** – www.staffordshire.gov.uk/education **click on the link for school closure.**
 - **Staffordshire County Council free alerts service** – sign up on-line at <http://www.staffordshire.gov.uk/Customer-Alerts/Customer-Alerts.aspx>.
- Inclement conditions do not necessarily mean that the school will be closed – parents/pupils should assume that the school will be open unless advised otherwise.
- Should it be necessary to close the school **during** the school day an emergency contact number written in the home-school link book is very useful. Invariably, the coach companies will monitor road conditions and may decide, at short notice, that they have to come and collect the children in order to get them back safely to their home village.

Parents Have a Key Role

During an emergency situation; schools must act in order to safeguard students and staff. Parents can assist greatly by being prepared before an emergency. Here are a few critical things you can do:

- Make certain the school always has accurate contact information on file.
- Talk to your child about what to do and how to contact you in an emergency.
- Provide your school with contact information for adults authorised as emergency contacts for your child.
- If you have not already done so, sign up to receive text messages and emails via Schoolcomms.

Email: headteacher@ryecroft.staffs.sch.uk

office@ryecroft.staffs.sch.uk

Website: www.ryecroft.staffs.sch.uk

