



# Ryecroft C.E. (C) Middle School

Ashbourne Road, Rocester, Staffordshire, ST14 5NW

Telephone: 01889 590394 Fax: 01889 591483

Executive Headteacher: Mr P. Slack

Headteacher: Miss R. Baramuszcak

2<sup>nd</sup> November 2016

Dear Parents

## Key Stage 2 Parents' Consultation Evening

I am pleased to invite you to visit the school to see your child's Class and Mathematics Teacher on Tuesday 8<sup>th</sup> November, between 4.00pm and 7.00pm.

In order to minimise the waiting time, an appointment will be made for you. Please find attached a reply slip, which you will need to complete indicating the most convenient time for you to visit us. Your child should then bring the form back to school and arrange a specific appointment time with their teacher. **An early approach will ensure you have a suitable appointment time.** The appointment will be for five minutes therefore good time keeping is important if the system is to work.

If you are unable to attend school on this particular day but would nevertheless wish to see your child's Teacher, please mark the appropriate box so that an alternative appointment may be arranged at a mutually convenient time. If you have a matter to discuss with the teacher which is likely to require longer than the few minutes allowed on this evening; again an alternative appointment time may be more beneficial

If you would like to discuss any additional needs and the support your child currently receives then a member of staff will be available on the evening. You do not need to make an appointment.

Yours sincerely

Miss R Baramuszcak  
Headteacher

Email: [headteacher@ryecroft.staffs.sch.uk](mailto:headteacher@ryecroft.staffs.sch.uk)

[office@ryecroft.staffs.sch.uk](mailto:office@ryecroft.staffs.sch.uk)

Website: [www.ryecroft.staffs.sch.uk](http://www.ryecroft.staffs.sch.uk)



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## Key Stage 2 Parents' Consultation Evening

Please return this portion to both your child's Class and Mathematics Teacher

Name of Child .....

a) I/We will be able to attend the school to see my child's Teachers between the following times.  
(Please tick the boxes in order of preference, i.e. 1, 2 and 3, etc.)

4.00 - 4.45	<input type="checkbox"/>	4.45 - 5.15	<input type="checkbox"/>	5.15 - 6.00	<input type="checkbox"/>
6.00 - 6.45.	<input type="checkbox"/>	6.45 - 7.00	<input type="checkbox"/>		

b) I/We cannot attend on Tuesday 8<sup>th</sup> November but would like to arrange an alternative appointment

c) I/We do not wish to visit on this occasion.

Signature of Person with Parental Responsibility .....

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**THIS PORTION WILL BE RETURNED TO YOU BY THE TEACHER**

**CHILD'S NAME** .....

An appointment has been made for you to meet with your child's:

Class Teacher at .....

Mathematics Teacher at .....

on Tuesday 8<sup>th</sup> November

We look forward to seeing you then.