



Ryecroft C.E. Middle School

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Ryecroft C.E. Middle School
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Dear Parent/Carer

Equipment / Lost or Damaged School Property

At Ryecroft we believe that it is vitally important that pupils look professional and are prepared to learn. As such we have very clear expectations over equipment and uniform with sanctions for those pupils who do not meet these expectations.

Most pupils arrive appropriately prepared for lessons. However, we continue to have a significant number of pupils who do not have the correct equipment or are losing their student planners and reading record books. I would therefore, like to take this opportunity to reiterate our policy and would ask parents to ensure that their child arrives in to school appropriately equipped and prepared for lessons.

Equipment

It is essential that all pupils come to school fully equipped and prepared for learning. This means that each pupil, every day, needs to bring the following equipment:

- A minimum of 2 **blue** handwriting pens (Berol)
- Pencil
- Highlighter
- Ruler
- KS3 Pupils only - Scientific Calculator (*recommended model Casio FX-83GT*)
compass and protractor
- Pencil Case
- Glue Stick
- Rubber
- Reading Book

Lost or damaged school property

All Ryecroft pupils receive, free of charge, a student planner and spelling/reading record books. We reserve the right to charge for the replacement of any school equipment, library and reading books or reading records which have been lost, damaged or vandalised. Replacement Reading/Spelling Records cost £1.00 and £3.50 for student planners.

If a pupil loses/damages a school library book, a charge will be made for the full cost of replacing the item. The school also reserves the right to charge parents / carers for **accidental or wilful damage to school property**. Charges levied will be restricted to the full cost of replacing or repairing property.

Thanking you for your support and understanding in this matter.

Yours sincerely

Miss R Baramuszcak
Headteacher

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